File Deletion Software

Safe. Secure. Complete.

Easy File Shredder - Home

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Please choose one of the options below lick on the gear icon in the top right corner and go to the "Help" section to access the User Guide





 Image: State Strategies - Scan For Deleted Files
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About Easy File Shredder

Easy File Shredder is a privacy protection program that allows you to securely shred confidential files and clean-wipe free disk space to prevent recovery of deleted data. The program ensures secure file deletion and guarantees that deleted files cannot be recovered even with the help of professional file recovery software.

With Easy File Shredder you can:

- ✓ Securely shred confidential files, such as your financial records, personal documents and photos
- ✓ Clean-wipe free disk space
- ✓ Prevent files from being recovered
- ✓ Prevent hackers and privacy invaders from recovering your deleted files
- ✓ Protect yourself from identity theft

Easy File Shredder uses government-approved file shredding algorithms, which ensures maximum security and makes deleted files unrecoverable. With Easy File Shredder your deleted files will be gone for good.

Installing Easy File Shredder

Installing Easy File Shredder is very easy even if you are a novice user. Easy File Shredder's installer has an intuitive interface and the Setup Wizard will guide you through the installation process.

To Install Easy File Shredder:

- 1. Download the Easy File Shredder installation file from <u>www.easyfileshredder.com/download</u> and save it on your desktop
- 2. Locate the setup file on your desktop and double-click on it to begin the installation process
- 3. Depending on the operating system version you use, you might get a UAC prompt. Click **Allow**
- 4. The Setup Wizard window will appear. Read an accept the License Agreement and click Next

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License Agreement Please read the following important information before continuing.	
Please read the following License Agreement. You must accept the terms of this agreement before continuing with the installation.	
EasyFileShredder - PRODUCT LICENSE INFORMATION	^
NOTICE TO USERS: CAREFULLY READ THE FOLLOWING LEGAL AGREEMENT. USE OF THE SOFTWARE PROVIDED WITH THIS AGREEMENT (THE "SOFTWARE") CONSTITUTES YOUR ACCEPTANCE OF THESE TERMS. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT INSTALL AND/OR USE THIS SOFTWARE. USER'S USE OF THIS SOFTWARE IS CONDITIONED UPON COMPLIANCE BY USER WITH THE TERMS OF THIS AGREEMENT.	
 LICENSE GRANT. WebMinds, Inc. grants you a license to use one copy of the version of this SOFTWARE on any one system for as many licenses as you 	v
● I accept the agreement	
○ I do not accept the agreement	
Next > C	Cancel

5. If you don't have some of the necessary Windows components installed, the **Setup Wizard** will install them for you. Just click on the **Install** button to start the installation.

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Re	ady to Install Setup is now ready to begin installing Easy F	ile Shredder or	ı your compute	er.	
	Click Install to continue with the installation, change any settings.	or click Back if	you want to re	view or	
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6. Follow the Setup Wizard's instructions to complete the installation.



If you need any further help, please visit our FAQ and Support pages at www.easyfileshredder.com/faq and www.easyfileshredder.com/support

7. Click Finish to complete the installation

Activating Easy File Shredder

The trial version of Easy File Shredder lets you shred 100 files for free. After that, you'll need to purchase and activate the full version. Follow these steps to activate your copy of Easy File Shredder:

- 1. Launch Easy File Shredder by double-clicking on the program's shortcut on your desktop
- 2. Click on the Register button. A pop-up window will appear

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Register Now				v 2.0.2	2019.3	B12 "

3. Enter your license key and email address in the respective fields and click on Activate

Shredding Files with Easy File Shredder

Easy File Shredder is incredibly easy to use. It enables you to shred files that contain sensitive information so that they don't fall into the wrong hands. Shredded files are permanently deleted and cannot be recovered even with the help of professional file recovery software.

Note: while shredding is an extremely useful feature for deleting files containing your confidential information, be careful and don't delete any files you may still need. Files deleted with Easy File Shredder cannot be recovered.

To shred files with Easy File Shredder, do the following:

4. Launch Easy File Shredder by double-clicking on the program's shortcut on your desktop



5. The main program window will appear



6. Click on **Shred Files** to shred custom-selected files. The program's built-in file browser will open

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		Start Shredder		
Register Now		You will be notified before Shredder Process actually sta		v 2.0.2019.312

7. Browse to the file(s) you want to shred, select the shredding algorithm from the drop-down menu, and click on the **Start Shredder** button



- 8. Click on Yes to confirm your action or on No to cancel
- 9. Easy File Shredder will erase the selected files

Note: You can shred five files using the trial version of the program. The registered version shreds unlimited files.

Wiping Disk Space

You can also use Easy File Shredder to wipe all data from your HDDs, SSDs, or USB thumb drives.

To wipe the disk with Easy File Shredder, do the following:

1. Open the program and click on Wipe Disk on the home screen or in the left sidebar



2. Select the disk where you wish to wipe



- 3. Select the shredding algorithm from the drop-down menu and then click on the **Start Shredder** button
- 4. Click on the **Start Shredding** button and all data will be wiped from the selected disk

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Wipe Disk		Start Shredding)	<	
Shred Files			Wiping Disk will remove all data from the selected partition(s). Data once wiped can not be recovered by any data recovery solutions. Are you sure you want to shred the selected files and folders?		
Scan Deleted Files		_	Start Shraddar		
			Start Shredder		
Register Now					v 2.0.2019.312

Shredding Deleted Files

Easy File Shredder has a feature that scans your computer for traces of already deleted files and lets you securely erase them to prevent the recovery of these files.

1. Open the program or navigate to the **Home** screen if the program is open. Click on **Shred Deleted Files**



2. Select the disk where you want to erase already deleted files and click on the **Start Shredder** button. Click **Yes** to confirm the action

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Wipe Disk		Start Shredding		Х				
Shred Deleted File:			Are you sure you want to shred the selected files and folders? Yes No	9				
Scan Deleted Files		_	Short Shanddor					
			Start Shredder					
Register Now						v 2.0.	2019.	312

3. Easy File Shredder will securely erase traces of deleted files from the selected drive.

Scanning for Deleted Files

Easy File Shredder has a feature that lets you scan your disk(s) for recoverable deleted files. This will help you to see whether you need to shred deleted files on the disk or not.

1. Go to the main screen and select **Scan Deleted Files**. Alternatively, select this option from the left sidebar



2. Select the disk you want to scan for recoverable deleted files

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Shred Files			
Shred Deleted Files			
Scan Deleted Files			
	Start Sca	nning	
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- 3. Click on the Start Scanning button and the selected disk will be scanned for deleted files
- 4. You will be presented with a summary and list of recoverable files containing their names, paths to them, their size and their recovery status.

A green dot means that the file is recoverable; a **blue** dot means that the file is partially recoverable with good recoverability chances; a **yellow** dot means that the file is partially recoverable with fair recoverability chances; a **red** dot means that the file can't be recovered.

5. You will be able to shred these files directly from the summary Windows. To ensure your privacy, we recommend that you erase files marked with green, blue and yellow as soon as you can.

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Shred Files		NO I Click then	E: These files ca on the "Shred N permanently an	In still be recovered low" button to secure d protect your privac	by anyone. rely delete cy.			
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Configuring Easy File Shredder Settings

You can customize the program's settings to make shredding more secure or quicker, depending on your particular needs. You can choose to unlock locked files while shredding, wipe file names, wipe folders, fill shredded files with zero values, and repeat the shredding algorithm as many times as you like.

1. To change Easy File Shredder settings, click on the gear icon in the top right corner of the program windows and click on **Settings**:

Settings				X	10/ 10/
	Unlock Files				10/ 10/
	Wipe Names				10/ 10/
	Wipe Folders				10/
	🔁 Zero After Wipe				10/2
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	Format Partition After 'Wip	e Disk' Operation	S		10/4 9/14 9/14
	Save	Cancel Apply			9/14 9/14
					9/14

- 2. Select or deselect the settings according to your preferences
- 3. If you need any help, hover your mouse over the **Information symbol** and a tooltip will appear
- 4. When done, click on **Apply** and then click on **Save** for the changes to take effect

Uninstalling Easy File Shredder

You can uninstall Easy File Shredder from the Control Panel, just like any other program. To uninstall Easy File Shredder from the Control Panel, do the following:

- 1. Click on Start and go to the Control Panel
- 2. Open Programs and select Uninstall a Program (Windows 7 and newer)
- 3. Locate Easy File Shredder, highlight it and click on Uninstall
- 4. Easy File Shredder will be uninstalled from your computer. Reboot your PC for the changes to take effect